

County Offices  
Newland  
Lincoln  
LN1 1YL

17 April 2024

**Overview and Scrutiny Management Board**

A meeting of the Overview and Scrutiny Management Board will be held on **Thursday, 25 April 2024 at 10.00 am in the Council Chamber, County Offices, Newland, Lincoln LN1 1YL** for the transaction of the business set out on the attached Agenda.

Yours sincerely



Debbie Barnes OBE  
Chief Executive

**Membership of the Overview and Scrutiny Management Board (11 Members of the Council and 3 Added Members)**

Councillors A N Stokes (Chairman), T J N Smith (Vice-Chairman), Mrs J Brockway, M Brookes, I D Carrington, P M Dilks, R J Kendrick, K E Lee, C S Macey, C E H Marfleet and N H Pepper

**Added Members**

Church Representative: M Kyle

Parent Governor Representatives: Mrs M R Machin and Dr E van der Zee



**OVERVIEW AND SCRUTINY MANAGEMENT BOARD AGENDA  
THURSDAY, 25 APRIL 2024**

<b>Item</b>	<b>Title</b>	<b>Pages</b>
<b>1</b>	<b>Apologies for Absence/Replacement Members</b>	
<b>2</b>	<b>Declarations of Interest</b>	
<b>3</b>	<b>Minutes of the meeting held on 12 March 2024</b>	5 - 12
<b>4</b>	<b>Announcements by the Chairman, Executive Councillors and Chief Officers</b>	
<b>5</b>	<b>Consideration of Call-Ins</b>	
<b>6</b>	<b>Consideration of Councillor Calls for Action</b>	
<b>7</b>	<p><b>Household Support Fund Grant Utilisation - 1 April 2024 to 30 September 2024</b></p> <p><i>(To receive a report from Mark Popplewell, Strategic Finance Lead - Children's Services, which invites the Board to consider a report on Household Support Fund Grant Utilisation which is due to be considered by the Leader of the Council (Executive Councillor: Resources, Communications and Commissioning) between 29 April and 3 May 2024. The views of the Board will be passed on to the Leader of the Council as part of their consideration of this item)</i></p>	13 - 38
<b>8</b>	<p><b>Deepings Leisure Centre</b></p> <p><i>(To consider a report by Jayne Sowerby-Warrington, Assistant Director – Corporate Property, which invites the Board to consider a report on the Deepings Leisure Centre, which is due to be considered by the Executive on 8 May 2024. The views of the Board will be reported to the Executive as part of its consideration of this item)</i></p>	To Follow
<b>9</b>	<p><b>Commissioning of the Education and Early Years Administration System</b></p> <p><i>(To receive a report from Leanne Fotherby, Interim Commercial and Procurement Manager and John O'Connor, Head of Education Support – Children's Education, which invites the Board to consider a report on the Procurement of an Education Admissions Administration System which is due to be considered by the Executive Councillor for Children's Services, Community Safety, Procurement and Migration between 7-17 May 2024. The views of the Board will be reported to the Executive Councillor as part of their consideration of the report)</i></p>	39 - 50

<b>10</b>	<b>Performance of the Corporate Support Services Contract</b> <i>(To receive a report from Arnd Hobohm, Corporate Support Services Contract Manager, which provides an overview of the performance of Corporate Support Services)</i>	51 - 56
<b>11</b>	<b>Scrutiny Panels - Approval of Terms of Reference of Scrutiny Reviews</b> <i>(To receive a report from Nigel West, Head of Democratic Services and Statutory Scrutiny Officer, which seeks approval of the Terms of Reference for the current Scrutiny Reviews)</i>	57 - 62
<b>12</b>	<b>Scrutiny Committee Work Programmes</b> <i>(To receive a report which sets out the work programmes of the Adults and Community Wellbeing Scrutiny Committee and the Health Scrutiny Committee for Lincolnshire in accordance with the Board's agreed programme)</i>	63 - 76

**ITEMS FOR INFORMATION ONLY**

<b>13</b>	<b>Overview and Scrutiny Management Board Work Programme</b> <i>(To receive a report which enables the Board to note the content of its work programme for the coming year)</i>	77 - 90
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Democratic Services Officer Contact Details

Name:	<b>Emily Wilcox</b>
Direct Dial	<b>01522 552334</b>
E Mail Address	<a href="mailto:emily.wilcox@lincolnshire.gov.uk">emily.wilcox@lincolnshire.gov.uk</a>

**Please note:** for more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting

- Business of the meeting
- Any special arrangements

Contact details set out above.

Please note: This meeting will be broadcast live on the internet and access can be sought by accessing [Agenda for Overview and Scrutiny Management Board on Thursday, 25th April, 2024, 10.00 am \(moderngov.co.uk\)](#)

All papers for council meetings are available on:  
<https://www.lincolnshire.gov.uk/council-business/search-committee-records>